

Rules and Regulations for Post Graduate (PG) Training

- Admission in MD/MS course shall occur only via NEET PG counselling conducted by the West Bengal Medical Counselling Committee (WBMCC), Department of Health and Family Welfare, Government of West Bengal.
- Entire PG training will be carried out as per NMC guidelines under the guidance of WBUHS and DHS/DME, Govt. of West Bengal.

TRAINING PROGRAMME

- PG training is strictly residential and it is mandatory for all Post Graduate Residents (PGRs) to stay in the hostel accommodation inside the campus provided to them by the Institute. No PGR shall leave the hospital campus without permission of appropriate authority.
- All PGRs shall work as full-time residents during the period of training and shall be given full time responsibility, assignments and participation in all facets of the educational process.
- PGRs will be required to perform such work as may be needed in the legitimate interest of patient care in the hospital. Specialty services for the patient care are to be given under supervision.
- All PGRs shall mark their attendance via Aadhaar Enabled Biometric Attendance System (AEBAS). However, regular physical presence of the PGR in the respective department will also be confirmed by the appropriate authority from time to time.
- No private practice of any kind by the PGRs or any other attachment to any other organization by them is allowed, even if it is honorary.
- Duties and responsibilities of the PGRs will be fixed by the concerned Department/ Institute from time to time.
- All PGRs shall attend the Seminars / Journal Club / Clinico-Pathological meetings / Group Discussions or any other teaching programme arranged by the Department/Institute.
- All Clinical PGRs shall undertake the morning and evening rounds in the indoor regularly and they shall also accompany the faculty-in-charge of the unit. They shall meticulously record case history, regular progress report with clinical assessment, operative notes etc. and present the report during the unit-round.
- The service of the PGRs may be utilized in all the units/branches of the concerned department or in any other allied department, as will be determined by the Head of the Department/ Institution.
- Each clinical PGR will have to work in the Emergency Department as per roster provided to them by the appropriate authority.
- The PGRs will have to participate actively and regularly in the teaching and training programme of undergraduate students and interns of his / her own and allied disciplines.

LOG BOOKS

- PGRs shall maintain an authorised dynamic e-log book which needs to be updated on a weekly basis about the work being carried out by them and the training programme undergone during the period of training; details of surgical operations, therapeutic / investigative procedures assisted or done independently by the candidate are also to be recorded. The record books shall be checked and assessed by the faculty members imparting the training.

LEAVE RULES

- Leave is a privilege and not a right. Leave already sanctioned may be cancelled, if it is necessary.
- Each PG Resident will be allowed leave for 15 days in each academic term.
 - The academic term shall mean six months' training period. But such leave cannot be enjoyed for more than ten days in a single spell and such leave cannot be carried forward to the next academic term. However, female PGRs may be allowed a continuous leave up to a maximum of 3 months on maternity ground subject to the condition that she has an equal amount of accumulated leave not enjoyed earlier at her credit. However, overall attendance shall be at least 80% during each calendar year.
- Additionally, Academic leave, not exceeding five (5) days, may be sanctioned once during the entire duration of the PG curriculum exclusively for the purpose of fulfilling the mandatory NMC requirement of presenting a Poster or Podium paper at a subject-specific National, Zonal, or State-level conference.
- Unauthorized absence from the duties will be considered as an act of gross indiscipline and will be seriously dealt with.

STIPEND

For Open Quota PGRs*

- PGRs shall be paid monthly stipend** as published by Govt. of West Bengal vide memorandum no. HF/O/MERT/544/HFW24011(14)/5/2019 dated 08.06.2020.
 - Stipend of 1st year PGRs shall be Rs. 43,758/- (Rupees Forty-Three Thousand Seven Hundred and Fifty-Eight only).
 - Stipend of 2nd year PGRs shall be Rs. 47,124/- (Rupees Forty-Seven Thousand One Hundred and Twenty-four only).
 - Stipend of 3rd year PGRs shall be Rs. 50,490/- (Rupees Fifty Thousand Four Hundred and Ninety only).
- Stipend of the preceding month shall be paid on the 15th of the next month. In case 15th of the month is a holiday, then stipend will be paid on the next working day.

** This stipend is not applicable for the Post Graduate Residents who have been posted here as Trainee Reserve by DHS, Govt. of West Bengal, as they shall continue to draw salary from Govt. of West Bengal as per existing norms.

NB: All other rules/regulations/instructions will be same for all PGRs.